

## Housing SPC Meeting Minutes

<b>Meeting Title:</b>	Housing and Regeneration SPC Meeting
<b>Meeting Date:</b>	13 <sup>th</sup> February 2025
<b>Meeting Time:</b>	14:30
<b>Meeting Location:</b>	The Boardroom, Level 7, Aras Chill Dara, Devoy Park, Naas, Co. Kildare

<b>Meeting invitation sent to:</b>			
<b>Name</b>	<b>Title</b>	<b>Email Address</b>	<b>Attended</b>
<b>Cllr. Aoife Breslin (Chair)</b>	Councillor	<a href="mailto:abreslin@kildarecoco.ie">abreslin@kildarecoco.ie</a>	Attended
Cllr. Chris Pender (MSTeams)	Councillor	<a href="mailto:cpender@kildarecoco.ie">cpender@kildarecoco.ie</a>	Apologies
Cllr. Donna Phelan	Councillor	<a href="mailto:dphelan@kildarecoco.ie">dphelan@kildarecoco.ie</a>	Attended
Cllr. Fintan Brett	Councillor	<a href="mailto:fbrett@kildarecoco.ie">fbrett@kildarecoco.ie</a>	Attended
Cllr. Noel Heavy	Councillor	<a href="mailto:nheavey@kildarecoco.ie">nheavey@kildarecoco.ie</a>	Attended
Cllr. Nuala Killeen	Councillor	<a href="mailto:nkilleen@kildarecoco.ie">nkilleen@kildarecoco.ie</a>	Attended
Cllr. Seamie Moore	Councillor	<a href="mailto:smoore@kildarecoco.ie">smoore@kildarecoco.ie</a>	Attended
Colin McKenna	Development/Construction Pillar	<a href="mailto:colin@glengolden.ie">colin@glengolden.ie</a>	Attended
Mary Kelly Gill	PPN Community/Voluntary Sector	<a href="mailto:mary.kelly.gill@gmail.com">mary.kelly.gill@gmail.com</a>	Attended
Chris Harrison	Forsa, Trade Union Pillar	<a href="mailto:charrison@forsa.ie">charrison@forsa.ie</a>	Attended
Annette Aspell	Director of Services	<a href="mailto:aaspell@kildarecoco.ie">aaspell@kildarecoco.ie</a>	Attended
Eileen McGrath	Senior Executive Officer	<a href="mailto:emcgrath@kildarecoco.ie">emcgrath@kildarecoco.ie</a>	Attended
Ollie Brady	A/Senior Executive Officer	<a href="mailto:obrady@kildarecoco.ie">obrady@kildarecoco.ie</a>	Attended
Pamela Pender	Senior Executive Officer	<a href="mailto:Ppender@kildarecoco.ie">Ppender@kildarecoco.ie</a>	Attended
Patrick Henderson	A/Senior Architect	<a href="mailto:Phenderson@kildarecoco.ie">Phenderson@kildarecoco.ie</a>	Attended
Sharon O'Gara	Senior Executive Officer	<a href="mailto:Sogara@kildarecoco.ie">Sogara@kildarecoco.ie</a>	Attended
Siobhan Scully	Senior Executive Officer	<a href="mailto:Sscully@kildarecoco.ie">Sscully@kildarecoco.ie</a>	Attended
Kate Kelly (minutes)	Assistant Staff Officer	<a href="mailto:kkelly@kildarecoco.ie">kkelly@kildarecoco.ie</a>	Attended
Margaret O'Dwyer	Administrative Officer	<a href="mailto:modwyer@kildarecoco.ie">modwyer@kildarecoco.ie</a>	Apologies
Shirley Farrar	Administrative Officer	<a href="mailto:sfarrar@kildarecoco.ie">sfarrar@kildarecoco.ie</a>	Apologies
Siobhan Barry	Administrative Officer	<a href="mailto:sbarry@kildarecoco.ie">sbarry@kildarecoco.ie</a>	Apologies
Thomas Kelleher	Senior Executive Quantity Surveyor Architects	<a href="mailto:tkelleher@kildarecoco.ie">tkelleher@kildarecoco.ie</a>	Apologies
Annette Keaveney	Senior Executive Engineer Strategic Projects and Public Realm	<a href="mailto:akeaveney@kildarecoco.ie">akeaveney@kildarecoco.ie</a>	Apologies
John Healy	Project Manager Strategic Projects and Public Realm	<a href="mailto:jhealy@kildarecoco.ie">jhealy@kildarecoco.ie</a>	Apologies
Lisa Kirwan	Executive Engineer Transport	<a href="mailto:Lkirwan@kildarecoco.ie">Lkirwan@kildarecoco.ie</a>	Apologies
Donnacha Reynolds	Senior Executive Officer	<a href="mailto:DReynolds@kildarecoco.ie">DReynolds@kildarecoco.ie</a>	Apologies
Elaine Price	Administrative Officer	<a href="mailto:Eprice@kildarecoco.ie">Eprice@kildarecoco.ie</a>	Apologies
Kevin Healy	Executive Engineer	<a href="mailto:khealy@kildarecoco.ie">khealy@kildarecoco.ie</a>	Apologies
Colum Fagan	Senior Executive Engineer	<a href="mailto:cfagan@kildarecoco.ie">cfagan@kildarecoco.ie</a>	Apologies
Paula Comerford	Administrative Officer	<a href="mailto:Pcomerford@kildarecoco.ie">Pcomerford@kildarecoco.ie</a>	Apologies

### Agenda Items Discussed:

#### 1. Welcome and Introductions

- Aoife Breslin (chair) welcomed all to the meeting and introductions were made
- Structure of the meeting was outlined and agreed

#### 2. Conflict of Interests

- No conflicts of interests declared

#### 3. Meeting Schedule 2025

- No issues noted with 2025 proposed meeting dates

#### 4. Director of Service Update

- It was agreed that the role of the SPC would be circulated to the group (KK)
- The DOS provided an update and introduced her team. There was a general discussion on issues raised.
- It was discussed and the Chair requested presentations on the follow topics:
  - Vacancy rates (KCC properties)
  - Traveller accommodation; presentation from chair of Local Traveller Accommodation Consultant Committee
  - Energy retrofitting

#### 5. Work Programme 2025

Document circulated in meeting pack.

It was decided to implement this work plan out outlined in the document pack.

- **Tenant Purchase Scheme**
  - S. Scully provided the committee with an overview of the Tenant Purchase Scheme and properties excluded from the scheme in Co. Kildare

6. Motion – Councillor Killeen
<ul style="list-style-type: none"><li>➤ A discussion took place around Strategic Housing Developments (SHDs) and the background to this motion, particularly the implementation of estate management plans in multi tenanted estates</li><li>➤ It was decided that the councils don't have the authority to act on this motion, but the SPC committee have invited Cllr Killeen to make further enquiries on this motion and the committee will revert and give further consideration</li></ul>
7. Correspondence/List of Circulars
<ul style="list-style-type: none"><li>➤ Committee members were issued a list of circulars issued by the department.</li><li>➤ If any member of the committee would like a copy of the circular Siobhan Scully or Kate Kelly can issue requested circulars by email on request.</li><li>➤ Cllr Killeen requested a copy of all circulars listed to be issued to her by email (KK)</li></ul>
8. Any other Business (AOB)
<ul style="list-style-type: none"><li>➤ The SEO of each section provided a brief introduction and update to each of their sections</li></ul>
9. Date of Next Meeting
<ul style="list-style-type: none"><li>- 8<sup>th</sup> May 2025, The Boardroom, Level 7, Aras Chill Dara, Devoy Park, Naas, Co. Kildare</li></ul>

Action Log:		
Action	Responsible	Completed date
Circulate roles of SPC	KK	
Circulate circulars to Cllr Kileen	KK	